

APPLICATION FOR  
APPROVAL TO PROCEED WITH INSTALLATION  
OF HURRICANE SHUTTERS AT COURT OF PALMS CONDOMINIUM  
781 W. ELKCAM CIRCLE, MARCO ISLAND, FLORIDA

From Name \_\_\_\_\_

Unit No. \_\_\_\_\_

Subject: Application for Approval to Proceed with Installation of Hurricane Shutters\*

It is requested that I (we) be permitted to proceed to install hurricane shutters, for the subject unit, according to the Board of Directors' resolution "Court of Palms Condo Hurricane Shutter Regulations" approved at the Board of Directors meeting on \_\_\_\_\_.

I (we) acknowledge, understand and agree to abide by the "Court of Palms Condo Hurricane Shutter Regulations" to which this application is attached, and will make the installing contractors aware of the same. I (we) understand and agree that I (we) am (are) responsible for maintenance, repair, and replacement of the installed hurricane shutters, as well as for any expense of removing and reinstalling the shutters if removal becomes necessary for any reason

Unit Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Unit Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Unit # \_\_\_\_\_ Court of Palms Condominium

\*To be considered application must be completed and submitted with the required exhibits.

Date received: \_\_\_\_\_

JAN 29, 2003

**COURT OF PALMS CONDO HURRICANE SHUTTER REGULATIONS**

1. GENERAL RULE:

The installation of hurricane shutters is prohibited, except in strict conformity to plans and specifications approved by the Board of Directors of Court of Palms. Owners desiring to install shutters must submit an "Application for Approval to proceed with Installation of Hurricane Shutters" to the Board of Directors. All proposals must contain sufficient detail to determine that the shutters will conform to the adopted specifications and that installation will be compatible with the buildings' appearance.

2. INSTALLATION REQUEST:

Any owner desiring to install hurricane shutters shall notify the contractor selected to install the shutters that they must determine the Association's shutter requirements and specifications and file with the Court of Palms Association through the manager's office:

- a. A building permit for the shutter installation.
- b. A copy of the contractors' license for Collier County
- c. Plans and specifications for the shutter installation.
- d. Written certification that the product to be installed complies with the applicable building codes and the minimum specifications required by the Court of Palms.

3. OWNER RESPONSIBILITIES:

The owner is responsible for all of the costs of installation, maintenance and continued first class upkeep of hurricane shutters and for insuring them against property damage. Owners shall permit the Association to inspect the shutters, both during and after installation, to insure compliance with the Association requirements. If the owner fails to maintain the hurricane shutters as required, the Association shall have the right to perform, or have performed, at the owners expense, any required maintenance or repair work or, if the shutters cannot be repaired, to have them removed. Owners indemnify, defend and hold harmless the Association from any and all claims, actions, costs and expenses of any nature, and are responsible for any damage to the common elements or other property or apartments in the Court of Palms which is caused as a result of the installation or maintenance of the owner's hurricane shutters.

4. CONTRACTOR'S RESPONSIBILITIES:

The following items must be supplied to the Association by the selected installing contractors:

- a. Current contractors license valid in Collier County.
- b. Certified set of drawings from an independent licensed Florida Engineer certifying that the project complies with South Florida Building Code and that all products meet or exceed Dade and Broward County Coastal Zone wind load requirements.
- c. When electrical motors are used a licensed Florida Electrical Contractor must be used and this contractor must be identified at the time of application.
- d. All contractors are required to provide Certificate of Insurance for:
  - 1. Public liability not less than one million dollars.

2. Workmen's Compensation not less than \$500,000.  
Notwithstanding any minimum amount required herein, no insurance coverage will be less than the minimum required by law. For the duration of the installation, each insurance policy shall name the Court of Palms Condominium as an additional insured.

5. TECHNICAL SPECIFICATIONS:

- a. The materials, equipment, installation and construction used shall conform in all respects to the requirements of Paragraph "D" below and the requirements of construction established by the local government agency having jurisdiction over construction in the Court of Palms related to hurricane shutter wind load and other requirements, which is presently Collier County.
- b. All hurricane shutters must have been tested by a licensed Florida Engineer sufficient to show that they meet the wind load requirements referred to above and in Paragraph "D" below.
- c. Hurricane shutters must, at a minimum, use the following materials, colors, and designs:
  1. Type: Only roll-down shutters are allowed.
  2. Material: Only aluminum or PVC may be used.
  3. Color: Only bronze and all paint must be factory finished.
  4. Installation: Windows must be covered by roll-down shutters that are flush to the building and that retract into bronze housings that shall be mounted above the window such that the bottom of the housing is flush with the top of the window.

Sliding glass doors leading to a balcony must be protected by roll-down shutters installed at the perimeter of the balcony but inside the balcony railings when closed.

Shutters must be mounted on the building in a manner which preserves the buildings' watertight integrity.

All hardware used must be non-corrosive and not be capable of causing rust or stains on the shutters or the building.

Shutters must have covers or housings into which they may be fully retracted.

- d. Shutters shall be built and installed to withstand wind load forces of at least 89 pounds per square foot.