

REQUEST FOR  
APPROVAL OF SALE FORM

TO: The Board of Directors

FROM: \_\_\_\_\_, Owner(\$)  
Unit # \_\_\_\_\_.

You are hereby notified that \_\_\_\_\_,  
the Owner(s) of Unit # \_\_\_\_\_ of \_\_\_\_\_,  
have entered into a contract for sale of said unit.

We submit the following information to obtain approval for such sale  
pursuant to Article XII of the Declaration of Condominium:

Terms of Offer: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Purchaser's Name: \_\_\_\_\_

Purchaser's Address: \_\_\_\_\_

Purchaser's Telephone: \_\_\_\_\_

Purchaser's Occupation: \_\_\_\_\_

Credit Reference: \_\_\_\_\_  
(Name/Address)

Personal Reference: \_\_\_\_\_  
(Name/Address)

A copy of the sales contract is attached as required.

Purchaser(s) agree(s) to assume any unpaid maintenance charges or assessments, and the Board of Directors will give the status of account on its Certificate of Approval of Sale. Purchaser(s) also agree(s) to bear, or seller agrees purchaser(s) shall have credit for any future adjustments for the current year.

Purchaser(s) is/are acquainted with and has/have read the Declaration of Condominium, Articles of Incorporation, By-Laws of the condominium and all current House and Pool Rules and Regulations and agree(s) to be and understand(s) that he/she/they is/are bound by the terms thereof.

WITNESS:

\_\_\_\_\_  
Seller

\_\_\_\_\_  
Seller

\_\_\_\_\_

\_\_\_\_\_  
Buyer

\_\_\_\_\_  
Buyer